

Income Documentation Information and Acceptable Documents  
for use by Local Health Departments

Acceptable Income/Verification Documents	Other responses to Income Interview	IRS Definition of Income		
Alimony	Declined to Provide Income Information	Wages, salaries, tips		
Bank Statement	Has Medicaid - no additional income needed	taxable interest		
Cash (any cash earnings, contributions received)	<b>has no income- OK to ask how they support themselves</b>	dividends		
Check Stub (includes regular wages, overtime, etc)		taxable refunds, credits of offsets of state & local income taxes		
Child Support (cannot count for Family Planning)		alimony		
Client Statement		business income		
Disability		capital gain		
Dividends		other gains		
Employment Security Commission		Taxable IRA distributions		
Income Tax Return (annual, not quarterly)		Taxable pension or annuity		
Letter of Verification from Employer		rental real estate, royalties, partnerships, S corporations, trusts		
Military Earnings Statement		farm income		
NC Unemployment		unemployment compensation		
Pensions		taxable Social Security benefits		
Social Security		Prizes, awards, lottery, raffle, jury duty fees		
<b>Stipends (payment for services rendered)</b>				
SSI				
Tips		<b>Exceptions:</b> Child Support; money or property that was inherited, willed or given as a gift; life insurance proceeds resulting from death		
<b>Exceptions</b>				
<b>1. Payments to volunteers under Title I (VISTA) and Title II (RSVP, foster grandparents, and others) of the Domestic Volunteer Service Act of 1973</b> VISTA was founded as Volunteers in Service to America in 1965 as a national service program to fight poverty in America. In 1993, VISTA was incorporated into the AmeriCorps network of programs. Domestic Volunteer Service Act of 1973 Title 42 U.S. Code, Chapter 66. The purpose of this chapter is to foster and expand voluntary citizen service in communities throughout the Nation in activities designed to help the poor, the disadvantaged, the vulnerable, and the elderly. In carrying out this purpose, the Corporation for National and Community Service shall utilize to the fullest extent the programs authorized under this chapter, coordinate with other Federal, State, and local agencies and utilize the energy, innovative spirit, experience, and skills of all Americans.				
<b>2. Payments received under the Job Training Partnership Act</b> (The law was enacted to establish federal assistance programs to prepare youth and unskilled adults for entry into the labor force and to provide job training to economically disadvantaged and other individuals facing serious barriers to employment. It was part of the Workforce Innovation in Regional Economic Development project initiated by the United States Department of Labor in the 1930s.- Repealed in 1988 & replaced by Wagner-Peyser Act of 1998)				
<b>3. Payments under the Low Income Energy Assistance Act</b>				
<b>4. the value of assistance to children or families under the National School Lunch Act, the Child Nutrition Act of 1966 and the Food Stamp Act of 1977</b>				
<b>5. Military housing allowance</b>				
<b>6. Value of food/clothing from non-resident (food bank, church, other charitable organization, relative or friend)</b>				
<b>7. VA Disability Benefits (added 2/3/17)</b>				
<b>8. Scholarships (payment for tuition, books, other school related items/services)</b>				
items 1 & 2 - Federal laws enacted to assist those in poverty situations (see descriptions above)				
items 3 - 6 are based on WIC income guidelines- no legal basis found to require Public Health to use or not use				